

Chapter 135

BOARDS AND COMMISSIONS

ARTICLE I Cemetery Board

Section 135.010. Creation of Board. [R.O. 2011 §135.010]

There is hereby created a Board consisting of five (5) members thereof known as the "Puxico Cemetery Board".

Section 135.020. Membership. [R.O. 2011 §135.020; Ord. No. 2002-006 §1, 8-22-2002; Ord. No. 135.020, 5-17-2007]

Said Board shall consist of five (5) members, three (3) of whom shall be citizens of the City of Puxico, two (2) of whom shall be Aldermen appointed by the Mayor. In addition to the five (5) members of the Board, the Mayor is authorized to appoint two (2) persons, residents of the rural areas surrounding Puxico, to the Cemetery Board to be known as "development members". Such members shall advise and assist the regular Cemetery Board.

Section 135.030. Terms of Office. [R.O. 2011 §135.030]

The two (2) members of said Board who are Aldermen of this City shall be appointed for a term of two (2) years and said term shall be staggered and shall serve until their term expires or their successor has been appointed. The three (3) members of said Board who shall be citizens of the City shall serve terms of four (4) years and said terms shall be staggered.

Section 135.040. Appointment. [R.O. 2011 §135.040]

Said members shall be appointed by the Mayor of this City and such appointments shall be approved by a majority vote of the Board of Aldermen.

Section 135.050. Supervise Cemetery. [R.O. 2011 §135.050]

Said Board shall have the supervision and control over the management and affairs of the Puxico Cemetery and shall have the power to promulgate rules and regulations for the management, upkeep, control and operation thereof, subject to the will of the Board of Aldermen of this City. The revenue from the sales of graves shall be deposited to the General Fund account and all disbursements shall be made from the City of Puxico Cemetery account.

Section 135.060. Officers. [R.O. 2011 §135.060]

Said Board may organize by its selecting one (1) of its members to act as President or Chairman

and one (1) member of said Board as Secretary who shall keep the minutes and records of the proceedings of said Board. The City Treasurer shall act as its Treasurer. All checks drawn against the Cemetery Fund aforesaid shall be signed by the Mayor and countersigned by the Treasurer and the Collector or other authorized City Official.

Section 135.070. Sale of Cemetery Lots. [R.O. 2011 §135.070]

All cemetery lots and grave plots shall be sold through the office of City Clerk. Lots sold to individuals are not to be sold by the individual at any time. If any individual wants to dispose of his/her lot, it must be sold back to the City at the price paid at purchase.

Section 135.075. Regulations and Restrictions for Maintenance and Care of Cemetery. [Ord. No. 08-10, 10-16-2008]

- A. The following regulations shall apply relating to the maintenance and care of the cemetery:
1. Nothing is to be placed further than six (6) inches from the base of the monument. Anything that has already been placed further than six (6) inches from the base of the monument must be removed. Grave blankets may be placed on gravesites only at Christmas time and removed by January fifteenth (15th) of the following year.
 2. No trees, shrubs or live flowers are to be planted. Any trees, shrubs or live flowers already planted on or near the gravesites may remain if they or their roots do not cause problems either with upkeep of the grounds or the headstones.

ARTICLE II
Park Board

Section 135.080. Park Board Established. [R.O. 2011 §135.080]

There is hereby established a Park Board composed of nine (9) Directors whose duty it shall be to supervise, manage and control the park or parks of this City as provided under Sections 90.500 through 90.570, RSMo.

Section 135.090. Membership. [R.O. 2011 §135.090]

The Directors of this Board shall hold office one-third ($\frac{1}{3}$) for one (1) year, one-third ($\frac{1}{3}$) for two (2) years, and one-third ($\frac{1}{3}$) for three (3) years from the first (1st) of June following their appointment, and at their first (1st) regular meeting shall cast lots for their respective terms; and annually thereafter the Mayor shall, before the first (1st) of June of each year, appoint as before three (3) Directors who shall hold office for three (3) years and until their successors are appointed. The Mayor may, by and with the consent of the Board of Aldermen, remove any Director for misconduct or neglect of duty.

Section 135.100. Procedures. [R.O. 2011 §135.100]

Said Directors shall immediately after their appointment meet and organize by the election of one (1) of their number as President and by the election of such officers as they may deem necessary. They shall make and adopt such bylaws, rules and regulations for their guidance and for the government of the parks as may be expedient, not inconsistent with Sections 90.500 to

90.570, RSMo. They shall have the exclusive control of the expenditures of all money collected to the credit of the Park Fund and of the supervision, improvement, care and custody of said park. All monies received for such parks shall be deposited in the Treasury of said City to the credit of the Park Fund and shall be kept separate and apart from the other monies of such City and drawn upon by the proper officers of said City upon the properly authenticated vouchers of the Park Board. Said Board shall have power to purchase or otherwise secure ground to be used for such parks, shall have power to appoint a suitable person to take care of said parks and necessary assistants for said person and fix their compensation, and shall have power to remove such appointees, and shall in general carry out the spirit and intent of Sections 90.500 to 90.570, RSMo., in establishing and maintaining public parks.

Section 135.110. Annual Report. [R.O. 2011 §135.110]

The said Board of Directors shall make, on or before the second (2nd) Monday in June, an annual report to the Board of Aldermen stating the conditions of their trust on the first (1st) day of May of that year, the various sums of money received from the Park Fund and other sources, and how much monies have been expended and for what purposes, with such other statistics, information and suggestions as they may deem of general interest. All such portions of such report as relate to the receipt and expenditure of money shall be verified by affidavit.

Section 135.120. Development Members. [R.O. 2011 §135.120]

The Mayor is hereby authorized to appoint four (4) persons, residents of the rural area surrounding Puxico, to the Park Board in the same manner as other members to be known as "development members". Such members shall advise and assist the regular Park Board in the development of the City's parks.

Section 135.130. Park Board Rules and Regulations, Authorizations. [R.O. 2011 §135.130]

- A. The City of Puxico Park Board may make and promulgate all reasonable rules and regulations necessary for the proper maintenance, improvement, acquisition, policing and preservation of all municipal parks.
- B. The rules and regulations of the Board not relating to its organization and internal management shall become effective immediately or at such time as is designated by the Park Board.
- C. *General Park Rules.* [Ord. No. 13-11, 10-17-2013]
 - 1. No beer or intoxicating beverages on premises.
 - 2. (Motorized) wheeled vehicles limited to existing roads and parking areas. Fifteen (15) miles per hour will be the speed limit.
 - 3. No firearms allowed on premises.
 - 4. No hunting.
 - 5. Fires will be confined to designated areas.
 - 6. Parks will be closed from 9:00 P.M. until 6:00 A.M.

7. Trash containers are provided. Please help keep our parks clean.

D. *Tennis Court Rules.*

1. If people are waiting to use the tennis courts, please extend them the courtesy you would like if the situation was reversed and give up the court in a reasonable length of time.
2. Children under thirteen (13), unless accompanied by their parents, are expected to use the courts before 5:00 P.M. After 5:00 P.M. courts should be used by adults or families only.
3. No eats or drinks allowed on tennis courts.
4. The tennis courts are provided for public usage. The City is not responsible for accidents.

ARTICLE III
Library Board

Section 135.140. Created. [R.O. 2011 §135.140]

There is hereby created and established within the City a Library Board of Trustees.

Section 135.150. Composition. [R.O. 2011 §135.150; Ord. No. 135.150, 5-17-2007]

The Library Board shall be composed of nine (9) trustees, chosen from the citizens of the City at large, with reference to their fitness for the office. No member of the City Government shall be a member of the Board. In addition to the nine (9) trustees, the Mayor is authorized to appoint four (4) persons, residents of the rural area surrounding Puxico, to the Library Board to be known as "development members". Such members shall advise and assist the regular Library Board in the development of the City's library.

Section 135.160. Appointment. [R.O. 2011 §135.160]

The Library Board of Trustees shall be appointed by the Mayor, subject to the approval of the Board of Aldermen.

Section 135.170. Terms Generally. [R.O. 2011 §135.170]

The members of the Library Board shall serve for terms of three (3) years each, provided the first (1st) Board shall be appointed so that one-third ($\frac{1}{3}$) of its membership shall serve for a term of one (1) year, one-third ($\frac{1}{3}$) for two (2) years, and one-third ($\frac{1}{3}$) for three (3) years.

Section 135.180. Successive Terms Restricted. [R.O. 2011 §135.180]

No member of the Library Board shall serve for more than three (3) successive full terms and shall not be eligible for further appointment to the Board until two (2) years after the expiration of the third (3rd) term.

Section 135.190. Removal of Member. [R.O. 2011 §135.190]

The Mayor, by and with the consent of the Board of Aldermen, may remove any member of the Library Board for misconduct or neglect of duty.

Section 135.200. Filling of Vacancies. [R.O. 2011 §135.200]

Vacancies in the Library Board, occasioned by removals, resignations, or otherwise, shall be reported to the Mayor and be filled in like manner as original appointments, except that if the vacancy is an unexpired term, the appointment shall be made for only the unexpired portion of such term.

Section 135.210. Compensation. [R.O. 2011 §135.210]

No member of the Library Board shall receive any compensation as such.

Section 135.220. Organization. [R.O. 2011 §135.220]

Immediately after their appointment, the members of the Library Board shall meet and organize by the election of one (1) of their number as their as President and by election of such other officers as they may deem necessary.

Section 135.230. Rules and Regulations. [R.O. 2011 §135.230]

The Library Board shall make and adopt such bylaws, rules and regulations for their own guidance and for the government of the library as may be expedient and not inconsistent with State law.

Section 135.240. Powers, Duties — Generally. [R.O. 2011 §135.240]

The Library Board shall have such powers and duties as are authorized by State law and given them by resolution or ordinance of the Board of Aldermen.

ARTICLE IV
Historical Museum

Section 135.250. Creation of Board. [R.O. 2011 §135.250; Ord. No. 08-04, 2-28-2008]

There is hereby created a Board of Directors consisting of seven (7) members thereof known as the "Puxico Historical Museum Board".

Section 135.260. Membership. [R.O. 2011 §135.260; Ord. No. 08-04, 2-28-2008]

The Board of Directors shall consist of seven (7) members, four (4) of which shall be residents of the City of Puxico for a period of at least twelve (12) months prior to their appointment, and three (3) of which shall be residents of the Puxico community and are not residents of the City of Puxico.

Section 135.270. Terms of Office. [R.O. 2011 §135.270; Ord. No. 08-04, 2-28-2008]

The four (4) members of said Board who are residents of the City shall be appointed for a term of four (4) years and said term shall be staggered and shall serve until their term expires or their

successor has been appointed. The three (3) members of said Board who shall be residents of the Puxico community shall serve terms of four (4) years and said terms shall be staggered.

Section 135.280. Appointment. [R.O. 2011 §135.280; Ord. No. 08-04, 2-28-2008]

Said members shall be appointed by the Mayor of this City and such appointments shall be approved by a vote of at least three (3) members of the four (4) members of the Board of Aldermen.

Section 135.290. Supervision and Control. [R.O. 2011 §135.290; Ord. No. 08-04, 2-28-2008]

Said Board shall have the supervision and control over the management and affairs of the Historical Museum and shall have the power to promulgate rules and regulations for the management, upkeep, control and operation thereof, subject to the will and approval of the Board of Aldermen of the City. The revenue for the museum shall be deposited to the General Fund account and all disbursements shall be made from the City of Puxico Historical Museum account.

Section 135.300. Officers. [R.O. 2011 §135.300; Ord. No. 08-04, 2-28-2008; Ord. No. 08-05, 3-20-2008]

The Board of Directors may organize by selecting one (1) of its members to act as President or Chairman and one (1) member of said Board as Secretary who shall keep the minutes and records of the proceedings of said Board. The City Treasurer shall act as its Treasurer. All checks drawn against the Historical Museum Fund aforesaid shall be signed by the Mayor and countersigned by the Treasurer and the Collector or other authorized City Official.

Section 135.310. Compensation. [R.O. 2011 §135.310; Ord. No. 08-04, 2-28-2008]

No member of the Board of Directors shall be compensated.

Section 135.320. Successive Terms. [R.O. 2011 §135.320; Ord. No. 08-04, 2-28-2008]

No member of the Board of Directors shall serve for more than four (4) terms.

Section 135.330. Reporting to the Board of Aldermen. [R.O. 2011 §135.330; Ord. No. 08-04, 2-28-2008]

The President or Chairman of the Board of Directors shall meet with the Board of Aldermen at the first (1st) regular meeting of the Board of Aldermen in April of each year and submit a written report of the activities for the preceding year and of the anticipated needs and budget for the forthcoming year.

Section 135.340. Removal of Members. [R.O. 2011 §135.340; Ord. No. 08-04, 2-28-2008]

The Mayor, by and with the consent of three (3) members of the Board of Aldermen, may remove any member of the Board of Directors for misconduct or neglect of duty.